

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mr. John A. Larkin, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCreedy
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD WORK SESSION

Tuesday, February 19, 2008 – 6:00 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Oath of Office – Kurt Althouse, Esq.
- IV. Roll Call
- V. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, February 25, 2008, 7:30 p.m.
- Facilities Project Meeting – Wednesday, February 27, 2008, 7:00 p.m., HS Auditorium

PRESENTATIONS

- *Professional Learning Opportunities – J. Whye*

RECOGNITION

- VI. Public Comment on Agenda Items

**February 19, 2008 Board Work Session
Agenda – Page 2**

BOARD ACTION

BOARD LIAISON REPORTS

Information Item
2/19/08 Meeting

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mrs. Barnett
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mr. Snyder/Mrs. McCready
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Snyder/Mr. Larkin
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Snyder//Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of December 17, 2007 Special Board Meeting
 - Minutes of January 22, 2008 Work Session
 - Minutes of January 28, 2008 Regular Board Meeting
 - Minutes of February 11, 2008 Special Board Meeting
(Will be provided with February 25, 2008 packet.)

Board Motion
2/25/2008 Meeting

PERSONNEL

- I. February 2008 Personnel Report (Report attached.)

Board Motion
2/25/2008 Meeting

CURRICULUM

- I. Library Collection Status Report – Dr. Pulkowski
- II. Approve adoption of secondary planned course for 8th Grade Family & Consumer Science written and revised since July 1, 2007.
- III. Approval of Act 80 Days for 2008-09.

Information Item
2/25/08 Meeting

Board Motion
2/25/2008 Meeting

Board Motion
2/25/2008 Meeting

FINANCE/BUSINESS OFFICE

- I. Approve Financial Reports–January 2008 that are included in the official minute book and provided to Board members.

Board Motion
2/25/2008 Meeting

**February 19, 2008 Board Work Session
Agenda – Page 3**

BOARD ACTION

- | | | |
|------|--|-----------------------------------|
| II. | Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G.O. Bond. | Board Motion
2/25/2008 Meeting |
| III. | Approve Settlement Agreement with parents of Student ID#202366 as stipulated in the agreement executed on January 14, 2008. | Board Motion
2/25/2008 Meeting |
| IV. | Approve Budgetary Transfers | Board Motion
2/25/2008 Meeting |
| V. | Approve Parameters Resolution regarding the refinancing of the series 2003 and 2003A bonds. (Resolution included as part of Board packet.) | Board Motion
2/19/2008 Meeting |

BOARD MOTION

Move that the Board of School Directors approve the Parameters Resolution regarding the refinancing of the series 2003 and 2003A bonds as noted.

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- | | | |
|------|---|-------------------------------------|
| I. | Results of Diversity Study – Mike Ashton | Information Item
2/19/08 Meeting |
| II. | Lacrosse Update – Dr. Larson | Information Item
2/19/08 Meeting |
| III. | Approve Wyomissing Area school calendar for 2008-2009. | Board Motion
2/25/2008 Meeting |
| IV. | Approve resolution authorizing Dr. Helen H. Larson, Superintendent, to offer employment contracts prior to the adoption of a budget, but no sooner than March 3, 2008, and to offer contracts during the months of June, July, and August, 2008, prior to the Board approval at its August 2008 meeting. (Resolution included as part of board packet.) | Board Motion
2/25/2008 Meeting |

**February 19, 2008 Board Work Session
Agenda – Page 4**

BOARD ACTION

- V. Approve First Reading of Policy 246 – Student Wellness

Board Motion
2/19/2008 Meeting

BOARD MOTION

Move that the Board of School Directors approve the first reading of policy 246 – Student Wellness as presented.

ADMINISTRATIVE REPORTS

- I. Treasurer’s Report

Information Item
2/25/2008 Meeting

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

- I. Approve Support Staff Retirement – **Cheryl D. Lotz**, full-time Food Service Worker at the JSHS, retirement, effective June 30, 2008.
- II. Ratify Support Teacher and Change of Support Teacher for new Professional Staff:
- | <u>Support Teacher</u> | <u>Inductee</u> | <u>Assignment</u> | <u>Stipend</u> |
|---------------------------------|-----------------|----------------------|----------------|
| Andrew Hoffert/Kim Lally | Brianna Angove | Learning Sup. Tchr. | \$ tbd |
| Tracey Miller | Jody Metrick | Speech & Lang. Path. | \$ tbd |
- (Josephine Brunner was approved by the Board as a support teacher for Jody Metrick on August 20, 2007. Ms. Brunner's last day of employment with the district will be March 14, 2008.)*
- III. Approve/Ratify FMLA:
- a. **Jean Hentz**, Staff Accountant, a family and medical leave of absence effective on or about March 15, 2008, until May 19, 2008.
 - b. **Mary Hollinger**, School Nurse at WHEC, a family medical leave of absence effective February 1, 4, and 5, 2008.
 - c. **Linda Lamp**, part-time Food Service Worker at the JSHS, a family medical leave of absence effective March 10, 2008 until approximately March 5, 2008.
 - d. **Jane Ney**, Learning Support Teacher at WREC, family and medical leave of absence effective February 21, 2008, through the end of the 2007-08 school year.
- IV. Ratify Support Staff Unpaid Leave Requests:
- a. **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, unpaid leave February 19-22, 2008.
 - b. **Linda Long**, part-time Teacher's Instructional Aide at WHEC, unpaid leave January 28, 29, 30, 2008.
 - c. **Krista Mazur**, full-time Teacher's Instructional Aide at WHEC, unpaid leave January 24 – February 6, 2008.
- V. Approve Curriculum Writing Payment to **Bethanne Mitchell**, Secondary Teacher at the JSHS, for curriculum writing of 8th Grade Family and Consumer Science (#981), 20 hours at the contracted rate of \$31.00 per hour.
- VI. Ratify Hours – **Jennifer Pors**, part-time Special Education Instructional Aide at WHEC, 32.5 hours per week, effective January 29, 2008. *Ms. Pors' appointment was approved at the January 28, 2008 Board meeting.*

February 19, 2008 Board Work Session
Agenda – Page 6

- VII. Approve Support Staff Appointment – **Ivan Correa**, full-time custodian (2nd shift) at the JSHS, 8 hours per day at \$11.07 per hour, effective February 26, 2008. (Mr. Correa is replacing Sylvia Kolesnik.)

- VIII. Approve Supplemental Athletic Resignations effective the 2007-08 school year:
 - a. **Matt Burkhardt**, Baseball Varsity 2nd Assistant Coach.
 - b. **Dale Derr**, Spring Assistant to the Athletic Director.
 - c. **Steve Gyomber**, Boys' Varsity Tennis Assistant Coach.
 - d. **Bridgette Rothermel**, Softball Varsity 2nd Assistant Coach.

- IX. Approve Supplemental Athletic Appointments effective the 2007-08 school year:
 - a. **Daniel Smith**, Boys' Varsity Tennis Assistant Coach, 21.4 points, \$1,723.
 - b. **Robert Wolfrum**, Baseball Varsity 2nd Assistant Coach, 25.1 points, \$2,021.

- X. Approve additions/deletions to substitute list.

- XI. Approve additions to district volunteer list.

**February 19, 2008 Board Work Session
Agenda – Page 7**

Addendum to Agenda

February 19, 2008 Work Session

PERSONNEL

Board Motion
2/25/2008 Meeting

XII. Approve New Position Guides -

Director, Technology Services and Curriculum Integration
Technology Services Coordinator

XIII. Approve Addition of dental and vision benefits for part-time employees and substitutes.